

27 DEC 1963

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Tenth Annual Career Service Awards Program of
the National Civil Service League

1. We have received two tentative nominations for the Tenth Annual National Civil Service League Awards. When we called a Personnel Advisory Board meeting to review the nominations, the Executive Director advised us that he believed it would be more appropriate if he resolved the matter directly with the Director and the Deputy Director.

2. A decision has not been forthcoming and there is some indication that it may not be made until some date early in January. Since the due date for nominations in New York City is 17 January, the Director's nominations or letter of declination should be mailed no later than 15 January. Further, the supporting documentation required for these nominations is substantial and requires thoughtful preparation. I therefore feel that 8 January is about the latest date that a decision to submit a nomination should be made.

3. It seems probable that our established schedule for the submission of completed nomination papers or a letter of declination cannot be met in this case. I therefore have prepared and am submitting herewith a letter of declination for use should the Director decide against making a nomination this year or in case the matter cannot be brought to the attention of the Director in time to make a nomination. In view of the latter possibility, the letter of declination has been prepared for the signature of the Deputy Director.

/s/ Emmett D. Echols

Emmett D. Echols
Director of Personnel

Attachment

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Mr. Nicholas Kelley, President
National Civil Service League
315 Fifth Avenue
New York 10, New York

Dear Mr. Kelley:

Thank you for your letter announcing the Tenth Annual Presentation of the Career Service Awards by the National Civil Service League.

I am very interested in the League's program to strengthen the public service and was pleased to have one of our officers, Mr. Arthur C. Landahl, selected last year as one of the recipients of the Career Service Awards. I have discussed with a number of my senior officers the nomination of some of our career employees for the 1964 awards, but we have decided that we would not propose a candidate this year.

Faithfully yours,

Marshall L. Carter
Lieutenant General, USA
Deputy Director

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Originator: /s/ Emmett D. Nichols
Director of Personnel
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